Tulane University - Teacher Preparation and Certification Program

Program Admission Checklist

I. Full admission to the program is contingent upon submission of all application documents/items listed below.

A. The following should be completed and submitted to TPCP’s main office:
   ____ Official baccalaureate transcript (showing cumulative GPA of 2.75 or above and education GPA of 3.0 or above) **Submitted as soon as degree is awarded**
   ____ Letter verifying admission to TU School of Professional Advancement
   ____ Completion of EDLA 2000 and EDUC 3410
   ____ Completion of 80 classroom readiness hours in focused field experience 3250 and 3260 (for early PL2 eligibility for PG’s)
   ____ Completion of Entrance Interview and Assessment
   ____ Completion of Praxis I Core Academic Skills for Educators exam or have a Praxis I exemption in the form of an (ACT score of 22 or Master's degree or SAT combined verbal and math score of 1100 or higher (New SAT) or SAT 1030 or higher (pre-March 2016) may be used in lieu of Praxis I
   ____ Praxis II Content
   ____ Verification of a background check (*please note that the Residency portion of the program may require a state level background check)
   ____ Two letters of reference, signed and on letterhead from a supervisor or colleague
   ____ Submission of LiveText requirements by the end of Methods II

**Residency Options: Please select one**

*Student must complete all pre-clinical courses prior to Residency.*

II. Eligibility for a Residency License requires that all admission requirements are complete.
   ____ Students who are interested in a non-paid Student Residency must hold a Resident License. TPCP will submit student Resident applications to the LDOE.

III. Eligibility for Practitioner’s License (PL2) requires that all admission requirements are complete.
   ____ After the bachelor’s degree is awarded and the candidate has achieved full admission to the program, a letter and completion plan verifying this can be provided for the employing authority as necessary. Full admission to the program is required for eligibility for the Practitioner’s License for the internship clinical. It is the responsibility of the candidate to maintain program enrollment and complete the necessary program assessment requirements. See the [TPCP Program Handbook](https://tpcp.tulane.edu/wp-content/uploads/2019/01/TPCP-Program-Handbook.pdf) for additional information.

   According to LA certification guidelines (SED Bulletin #746), the PL 2 license is applied for by the employing authority (after verification from the teacher certification program).

IV. Waiver of Residency (if applicable) **Student must complete TPCP Waiver application**
   ____ Candidates who have completed at least three years of full-time teaching in the area for which they are seeking certification MAY be eligible for a waiver from the last six hours of the residency: If the candidate has accumulated three years of successful teaching experience in an approved Louisiana school in the area(s) of certification, the private provider/university may substitute the three years of successful teaching experience for the required internship or student teaching portion of the program. (BESE Bulletin 746 237.D.5.b)

Verified by: __________________________ Date: __________________________

TPCP Admission checklist          March 8, 2018